**Artesia Cemetery District**

**Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703**

**Board of Trustees**

**Chair** Mike Laughlin **Vice Chair** Allison Stewart

**Trustee** Michael Wada **Trustee** Aurelia Palhinha **Trustee** Linda Gonzalez

**General Manager** Antonio Mendoza **District Counsel** Carlos Campos

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**AGENDA**

**Thursday, December 12, 2024**

**4:00 P.M.**

MEMBERS OF THE PUBLIC SHALL NOT ATTEND THIS MEETING IF THEY ARE EXPERIENCING SYMPTOMS OF RESPIRATORY ILLNESS, INCLUDING FEVER OR COUGH.

*PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.*

1. **CALL TO ORDER** – Chair
2. **ROLL CALL** – Secretary
3. **PLEDGE OF ALLEGIANCE** – Trustee
4. **AGENDA** - Approval of Agenda
5. **PUBLIC COMMENT** - Three Minute Limit

The Artesia Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the district. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

1. **CLOSED SESSION:**

None

1. **CLOSED SESSION ANNOUNCEMENTS**
2. **GENERAL MANAGER’S REPORT**
3. FINANCE/TREASURER’S REPORT
4. ACD & COVID UPDATES
5. NOVEMBER 2024 BURIALS & SERVICES
6. **CONSENT ITEMS**
7. MINUTES: November 14, 2024 Regular Board Meeting

*Recommendation:* That the Board review, make necessary corrections and approve the minutes of the November 14, 2024, Regular Board Meeting.

1. MINUTES: December 3, 2024 Special Board Meeting

*Recommendation:* That the Board review, make necessary corrections and approve the minutes of the December 3, 2024, Special Board Meeting.

1. **ACTION ITEMS**
2. Districtwide Mailer for Low-Cost Interment Services and Eternal Sanctuary Ossuary Invitation
3. Adoption of Annual Calendars
4. Options for Open and Closing Cemetery Gates on Weekends, Holidays, & Weeknights
5. Election of Officers

1. **BOARD COMMENTS**

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

1. **ADJOURNMENT**

Upcoming Regular Meeting of the Board of Trustees will be held on Thursday, January 9th, 2025 at

4:00 p.m., District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

**CERTIFICATION**

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the District’s website at least 72 hours prior to the time of this regular meeting.

**Date:** Monday, December 9, 2024 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Antonio Mendoza, General Manager**