

Artesia Cemetery District

11911 Artesia Blvd., Suite 104A, Cerritos, CA 90703

Board of Trustees

Lynda Johnson
Rene Treviño

District Manager

Antonio Mendoza

REGULAR MEETING OF THE BOARD OF TRUSTEES

AGENDA

Wednesday, April 3, 2019
3 p.m.

Call to Order

Roll Call Lynda Johnson, Chair Rene Treviño, Trustee

AGENDA

Approval of Agenda

MINUTES

Approval of Minutes

Announcement Regarding Public Comments

This time is for members of the public to address the Board of Trustees on any item not on the agenda. There is a five-minute time limit.

Any public comments relating to an item on the agenda can be addressed at the time the item comes before the Board. There is a five-minute time limit.

CONSENT ITEMS

1. Updated ACD Burial Contract
2. Updated ACD Headstone Marker Dimensions
3. Updated ACD Holiday Schedule
4. Updated ACD Rules and Regulations
5. Updated ACD Interment order
6. Updated ACD Assignment of Interment
7. Updated ACD Transfer of Ownership
8. Updated ACD Flower Policy
9. New ACD Mission Statement and updated Letterhead
10. New 'About ACD' Description
11. New ACD Employee Weekly Schedule
12. New Bi-weekly ACD payroll sign-in sheet
13. Report: New Bank Accounts and ACD Quickbooks transition

ACTION ITEMS

1. ACD Policy on Contracts for One-Time Expenditures
2. ACD Policy on Limits for Payments on Unexpected Expenditures
3. Policy on "Refunds" or "Buy Backs"
4. ACD with Court Referred Volunteer Center (community service volunteers)
5. Special Services for Families (Idea)
6. Aramark Uniforms
7. Gopher/Pest Control Bids
8. Auditor Bids
9. Database/Mapping Bids
10. Pure Water Buy Out
11. Grant received by LA County Supervisor Janice Hahn
 - a. Security Camera System Bids
 - b. PA Public Announcement Speaker System Bids
 - c. Walkie-Talkie (2-Way Radios) Bids
 - d. Soil Compactor Bids
 - e. Ez-Ups/Canopy Bids
 - f. Utility Golf Carts Bids

BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

**Adjournment to the
Next Regular Board of Trustees Meeting**

Thursday, May 2nd, 2019: 10 am